

quotation authority for the accessorial charges. The voucher shall be supported by the following:

(1) A statement of services ordered and furnished, signed by or for the person who ordered the accessorial services;

(2) A statement signed by the property owner or his authorized agent, certifying receipt of the property at his residence and listing any loss or damage;

(3) A copy of the bill of lading bearing the fund citation; and,

(4) A copy of the original SF 1113, Public Voucher for Transportation Charges, which was submitted by the linehaul carrier.

The originals of those statements listed in items 1 and 2 shall be used as support for accessorial charges.

(31 U.S.C. 3726, 31 U.S.C. 1801, and 40 U.S.C. 486(c))

[42 FR 36672, July 15, 1977, as amended at 48 FR 35650, Aug. 5, 1983]

§ 101-41.310 Billing and payment of freight and express transportation charges.

§ 101-41.310-1 Carrier billing forms.

Charges for freight or express transportation services furnished for the account of the United States, except those furnished under procedures set forth in § 101-41.304 of this subpart, shall be billed on SF 1113. Carrier bills for transportation charges shall be subject to the standards for payment prescribed in subpart 101-41.4 of this part. Charges for freight or express transportation services shall be billed separately from passenger transportation charges. The SF 1113 (original) and one SF 1113-A (memorandum copy) shall be submitted to the billing office specified on the GBL. The carrier shall not be required to furnish more than one memorandum copy to the agency billed unless otherwise specifically authorized in advance by GSA. Also, a memorandum copy (SF 1113-A) shall not be substituted for the tear-off slip which shall be properly executed by the carrier preparing the SF 1113.

[46 FR 42664, Aug. 24, 1981]

§ 101-41.310-2 Preparation of carrier billing forms.

(a) Instructions for the preparation of SF 1113, Public Voucher for Transportation Charges, are furnished in the GSA guide "How to Prepare and Process U.S. Government Bills of Lading" (national stock number 7610-00-682-6740). Agencies may obtain copies of this guide by submitting a requisition in FEDSTRIP/MILSTRIP format to the GSA regional office providing support to the requesting activity.

(b) The voucher format provides space for listing the complete serial number and amount of each attached subvoucher; e.g., GBL, but does not necessarily require descriptive details of services furnished. Each voucher generally should include as many subvouchers as can be listed when charges are billed to the same paying office, except as provided in §§ 101-41.305-3, 101-41.305-4, and 101-41.310-3.

(c) The carrier shall complete the "Payee's Certificate" section of the voucher. Carriers may use a machine-typed name of the carrier's certifying official, provided the machine-typed official's name is initialed by a duly authorized person; or carriers may use a facsimile signature of the carrier's certifying official, as authorized by that official.

(d) Each carrier shall insert in the appropriate block on SF 1113 (and SF 1113-A), the Standard Carrier Alpha Code (SCAC) assigned to that carrier in the National Motor Freight Traffic Association, Inc., Directory of Standard Multi-Modal Carrier and Tariff Agents Codes (SCAC and STAC), ICC NMF 101-C, applicable supplements thereto, or subsequent reissues thereof.

(31 U.S.C. 244, 3726, and sec. 205(c), 63 Stat. 390; 40 U.S.C. 486(c))

[42 FR 36672, July 15, 1977, as amended at 46 FR 42664, Aug. 24, 1981; 48 FR 10317, Mar. 11, 1983; 49 FR 14107, Apr. 10, 1984]

§ 101-41.310-3 Separate billing for household goods shipments.

Except for domestic shipments of crated household goods, charges for each household goods shipment shall be billed on a separate SF 1113, Public Voucher for Transportation Charges. Services rendered on SF 1103 and SF